

## WBC Annual Board Meeting Minutes

27 January 2024

Welcome: Introduction of Board Members - Bruce

Review of 2023

Key accomplishments – Bruce

- Successful transition of major staffing areas (e.g. DOR, board, etc.)
- Progress on new facilities
- Learned how to develop as a larger organization with particular improvements in financial structure and management
- Equipment improvements, particularly with boat acquisitions to accommodate middle school program

Financial Review – Meagan

- Each month there is a review of where the club stands financially
- Program income is up since last year
- Held a successful fundraiser for facilities
- Looking into ways to breakup fees into monthly charges to smooth out cash inflows
- Clarification of “Director” phrasing in handout “Appendix F”

Rowing Operations Highlights – Rebecca

- Revenue breakdown by program in 2023: Masters = 10%, High School = 67%, Middle School = 22%
- Coaching is the main program cost and positions have been switched to hourly
- Currently looking for a masters program coach
- Some of the High School seniors have been helping coach, under supervision, with the middle school program
- Kiwanis Scholarship is still available for active or retired military families with high school and middle school programs
- Kiwanis also came out and helped paint oars
- There is a regular scholarship program available for anyone in the community and provide a discount of masters rowers with kids in the high school and/or middle school program

Organizational Evolution – Bruce

o Board Structure

- Expanded the board from 5 to 7 members 5 years ago, and have added program reps
- VP is now elected by the board from amongst the board members
- Boosters president also attends board meetings

o Program Volunteer Roles

- In need of operational assistance with boosters, treasurer/financial, communications, project managers (fundraiser), regattas, volunteer director, or any skill set you think would be valuable to the club

## 2024 Programs

### Program Objectives – Rebecca

#### o High School Fees, Schedule – Rebecca

- Looking for adaptive rowing opportunities (Rachel also has this skill set)
- Providing opportunities for coaches to advance to level 2 coaching certifications
- Regatta costs are increasing, so the fee will cover providing food and demonstrates a commitment to attend the regatta
- US Rowing memberships are not required annually per our club insurance
- Rebecca will send out key dates for spring and fall season - everyone will not be going to Princeton

#### o Middle School Fees Schedule – Alan

- High school kids as coaches has been very helpful
- 42-50 rowers
- A mandatory parent meeting after season start
- Spring season-ending event @ EVSRA as exhibition event

#### o Masters Dues, Schedule - Howie

- Haven't been able to implement performance program as intended, so will not be proceeding with a separate program this season
- New fee structure will be \$200 for basic membership and an additional \$200 for coached practice
- DC sprints, VBC sprints, Beak, and HoC are core regattas plus 1-2 other opportunities
- Registration for regattas will be done individually

### Registration Process - Alan

- Website is the landing page for info along with info provided in various emails throughout the year
- Registration for programs is in Regatta Central and signup for US Rowing Membership
- Use iCrew to toggle in for practices so coaches know who to expect

### Boosters Overview/Plan – Danielle

### Planning Initiatives - Bruce

- The new facility has been estimate to cost \$181K, but budgeting \$200K to account for permitting and contingencies
  - Have \$50K slated for this already
  - The park plan has been approved

- Originally a 3 phase plan, but have been advised to make it a 1 phase plan
- Once facility is built, it will save us ~\$7,500 annually in operational costs
- The new facility will also provide us with bathrooms
- RV movements will be completed in April, with parking lot regarding happening in the summer
- The fundraiser will be kept as an annual event
- Leasing and loans are how we purchase our equipment
  - Maintain a capital expenditures plan
  - Still need a women's varsity 8+ (plan to make this purchase this summer)
  - The trailer needs a \$15K overhaul and this is planned for this summer

### **Board Election Results:**

All positions are for a 2 year term with the exception of the Masters Rep.

- President: Bruce Lifka
- Treasurer: Meagan Schultz
- Masters Rep (1 yr term): Nik Andresky (Nik was elected in absentia and he confirmed via that he would take the position)
- High School Rep: Matt Dabney
- Middle School Rep: Joe Inge
- Communications Director: Alan Hochman

### **Other Business/Questions**

- Audience members expressed the need to all coaches to have tools, spacers, etc. available to them in order for efficient boat repair.
- A request for flip tests for rowers taking out singles - Rebecca will ensure rowers take a flip test
- Concerns were raised regarding interactions with boaters:
  - JCC will not increase the number of no wake buoys on the water
  - Regattas will now have police presence on the water for safety
- Andres Alvarez offered to be consulted periodically on facilities safety
- Adaptive rowing would take place from JCC marina, since they have an adaptive dock, until the Chick facility can be upgraded
  - Have a quote to upgrade, but it is not currently in the budget
  - It is possible to apply for grants for this
  - Rachel has started the process of hiring with JCC to establish a more formal relationship in preparation for conducting adaptive rowing