

November 19, 2023

Attendees: Bruce, Alan, Howie, Rebecca, Emily

1. Financial Review

- Bruce wants to know what our operating budget is for the Dec/Jan/Feb (does not include facilities and maintenance)
 - **Bruce** will reach out to Megan and Christine to discuss these details

Prioritization of how we want to spend funds:

1. Coaching and boatman fees are built in - Rebecca has a list of parts that we need to buy in prep for spring season
 2. Painting for shells - red hudson and pocock (?) as a test (cost of paint)
 3. The Ben has a snapped off rudder and hull damage, estimate is \$2,000-2,500 for repair and painting
 4. Trailer retrofit - \$15,000 (this we need to confirm we have the funds for)
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- Issue with consistent electricity, seems to be shutting off causing the cox boxes not to charge properly and freezer burn on boosters food
 - **Bruce** will ask the Park about getting an electrician to look at the building
 - Financial guidelines - A few points in each section might not be appropriate for us, but need board review
 - Purchasing: need a primary and a secondary is preferable versus only a primary person who can purchase
 - **Bruce** is going to send out guidelines section by section and have each board member vote/provide comments via email

2. Fundraiser - Initial results

- Need for new "volunteer" approach
- Auction results also included donations, but final tally ~ \$31K
- 130 people in attendance, 30 were sponsor tickets - likely an additional profit of ~\$5K

3. Operations

Spring season dates

- Shift training dates to give a full week between the end of winter training and start of spring season - HS start on March 4
- March 16/17/18 start for Middle School and Masters
- Last day of spring season May 24
- EVSRA is qualifier for Princeton - how many EVSRA events to race in since there are 3 options? April 13th spring fling and April 27th championships will be EVSRA events

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- Tom has been our representative on EVSRA board, need to replace him in this position
- Franklin and Marshall interested in coming to use our dock for spring break to train - **Rebecca** will draft up contract
- Need spring banquet data from boosters
- Hold a mandatory meeting at start of season to
 - Rebecca as done those over the course of a few days to give parents options
 - Review plans for season and payment
 - Cover calendar and policies, iCrew use and expectations
- Consider changing structure of the practice days for middle schoolers
- Alan - we are covered for coaches in spring

Boat needs

- **Rebecca** - Still waiting on pricing on leasing boats from Vespoli rep - 39 month lease
- Still looking for quad and 4+
- **Rebecca** will update equipment spreadsheet based on what we need versus lower priority

Summer session

- LTR camp 2 weeks during the week, then they can start regular season. In the interim the high performance rowing will be happening during the LTR camps at another time
 - **Alan** and **Rebecca** will discuss this separately
- Beak of the Chick - shifting to July

4. Annual Meeting, Elections

- **Emily** - Book annual meeting for end of January
 - avoid superbowl (February 11, 2024)
 - 2 hr meeting
 - JCC rec center room A/B/or C
 - no more than 50 people
 - Preferred time: weekend mid-day
 - Booking opens Dec 1
 - Send request for to paul.wildenberger@jamescitycountyva.gov
- **Emily** - Need to identify what positions get elected, who is planning to continue on with their roll, and find candidates
 - Howie (Masters Representative) leaving in March
 - Up for election in 2024:
 - President (Bruce)
 - Treasurer (Meagan Shultz)
 - Communications Director (Alan)
 - Youth representative (Matt and Catherine Dabney)

5. Adaptive Rowing/Kayaking

- Park will be moving RVs starting Monday

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- Found a septic field that is usable, close to designated spot for restrooms, no timing yet on construction timing
- Park is going to partner with us for adaptive rowing with adults with developmental disabilities - start during winter at WISC then start on the water when weather allows at Jamestown marina, Rachel is hoping to coach and help plan this

6. Spring Fees

- Standardized pricing for regattas - 1 day events are \$25, overnights are \$50
- Tiered process for 6/7th grade for fall for fees?
- Increase costs for masters (\$400?), they also pay for regattas individually and not have performance rowing as a separate fee, could pay membership monthly but RC can't do auto-renewal

7. Optimizing Regatta Central and iCrew

- **Bruce, Alan, and Rebecca** to discuss what components we want in RC and iCrew functionality

8. Other

- **Emily** - Poll board members for Dec meeting, who can attend in-person, zoom only, not at all
 - Email sent with response requested by Dec 3
- **Emily** - book all board meetings for 2024
 - Request submitted to WRL